

4 EASY STEPS

to host your first
Unite event

1 Complete the POC Appointment Letter

Squadron Commanders will appoint a squadron UNITE POC (one POC per squadron), in writing, to the FSS C3. The POC Appointment letter form is available at gogoodfellow.com. Once complete, email the form to sarah.sweatman@us.af.mil.

2 Event Proposal

Meet with your installation C3 to discuss your objectives, event ideas, and to complete the "Event Proposal Form". AFSVA event approval may take up to 30-days. The form is available at gogoodfellow.com.

3 HAVE FUN & TAKE PICTURES

4 Submit After Action Information & Pictures

The installation C3 will not always be in attendance for your UNITE events, so we are relying on you to provide detailed after action information and photos to improve the program.

UNITE

BECAUSE YOU WANT TO...

- VALIDATE YOUR AIRMEN
- INCREASE COMARADERIE
- PROMOTE INTERACTION
- FOSTER FUN OR RELAXATION
- REINFORCE TEAM VALUES
- IMPROVE COMMUNICATION
- BOOST TEAMWORK

Revitalizing Squadrons
"...the beating heart of the Air Force"

Sarah Sweatman
Community Cohesion Coordinator
325-654-5880



UNITE PROGRAM

The **UNITE Program** was developed to provide squadron leaders with the maximum flexibility to deliver programs that build cohesion for personnel within their unit. This includes assigned Active Duty, Reserve, and both APF and NAF Civilians (students, contractors, and/or sister services are not included).

Let's Unite.
Scan the code.



17th
FORCE
SUPPORT SQUADRON

FUNDING

FY20 Allocations per person

\$5 Food and Beverage*

\$13.50 Activity

The installation C3 can confirm your allocation which was based on unit end strength as of 30 September 2019.

**One meal and one non-alcoholic beverage: Meal must be used in conjunction with a Unite event.*

PAYING FOR UNITE

Your installation C3 will make the UNITE payments on your behalf via a purchasing card or a TBCC, though you must ensure budget limits are maintained at all times.

Final attendance count is due at least 72-hours prior to your ON-BASE event and will be used to invoice meals planned at FSS facilities. If the actual number is greater than what was planned, you'll be invoiced for the greater number.

Off-base attendance requirements may differ. Family members are welcome to participate, but they must pay any associated fees.

UNITE funds CANNOT be used to augment holiday parties on or off the installation. Units are responsible for expenses that exceed the allotted amount. UNITE funds CANNOT be combined with Unit Enhancement Funds or SM&W Funds. Private Org funds may be used. Unutilized UNITE funds will be returned to AFSVA mid-September 2020. Event must be executed NLT 30 August 2020.

TYPES OF EVENTS

Note: All events require prior approval by Air Force Services Activity (AFSVA). AFSVA has 30 days to complete approval so plan accordingly and submit your requests 60 days out.

Ready to Execute (RTE)

RTE programs are pre-approved and easy to implement. FSS related events keep funds on the installation and should be considered first.

Unit Developed Program (UDP)

Squadron leaders are given the discretion to create UDPs that capitalize on opportunities available in the local area. Work with the Squadron's Unite POC and C3 to develop your UDP.

**Virtual Activity options may also be considered.*

Volunteer Opportunities

Charitable work provides a cost effective team building activity that allows co-workers to see each other in a new light and can make a real difference in your community. Ask your C3 about the awesome volunteer opportunities at:

- Railway Museum of San Angelo
 - San Angelo State Park
 - Hummer House
- or visit the list at:

gogoodfellow.com/unite-volunteer

**Note: All volunteer opportunities require extra coordination in advance and some may not be readily available.*

Ready to Execute (RTE)

Thede Bowling Center

Bring your team in for an afternoon of bowling. Food options available.

Arts & Crafts

- ★ Ceramics Painting Party at Arts & Crafts— Pick from any of our 2000 molds and let your artistic side shine. 1-10 participants \$15, 10-20 participants \$10
*some exclusions apply
- ★ Door Sign – Spruce up your home or office or maybe make an awesome gift with our door sign decorating classes. \$15 per participant (max 20)
- ★ Pottery/Sculpting – Get your hands dirty with some clay. \$15 per participant, (max 8)

Outdoor Rec/Rec Camp/Equipment Rental

Visit: gogoodfellow.com/outdoor-recreation/ for pricing.

Event Center

Reserve the Ballroom, Texas Star Room or game room for board games, video games and billiards. You can bring outside food.

San Angelo Community Events

Think in a Box Escape Rooms

These escape rooms offer immersive narratives that will let you live out the stories you usually only see on the screen. This is a themed game where you find clues, solve puzzles, and unravel a mystery to escape before time runs out. This is entertainment that's great for groups and team building activities.

San Angelo State Park

San Angelo State Park is on 7,788 acres on O.C. Fisher Lake with over 50 miles of some of the best trails in the area a home to a bison herd and the Texas State Longhorn herd. While at SA State Park you can hike, fish from the banks, kayak (provide your own), picnic and experience the wildlife close up with a guided tour through the bison and long horn paddocks.

Sonrisas Trails

Located here in San Angelo they offer a complete low and high element team building challenge course. They strive to help participants find a sense of unity within a team environment by setting goals with effective communication, trust and comradery. The facility boasts a 10 element low ropes course, rock wall, giant swing and a 2-level adventure course with zip-line.

Angelo Paintball

You don't have to be an athlete to play paintball, you just have to have a good attitude. Paintball can provide your event with exercise, stress relief and most importantly teamwork as you strategize to capture the flag.

Ultimate Air San Angelo

Bring your team in for anything from free style jumping, to slam dunk contests, ultimate dodge ball or try some new tricks in the foam pits. This outing will be sure to have everyone jumping for joy.